# Germansweek Parish Council

The Annual and The Ordinary Meeting of Germansweek Parish Council (248) held from 7:15pm on Thursday 15th May 2025 in the Village Hall

Present: Cllr Moyse, Cllr Morris, Cllr Jones, Cllr Watkinson, WDBC Southcott, Clerk Mrs Ward

Minutes - Annual Meeting

Open Forum

1. Outgoing Chairman's Welcome: Cllr Moyse welcomed people to the meeting
2. Election of Chairperson: Cllr Moyse was re-elected
3. Election of Vice-Chairperson: it was agreed to choose a chair on an adhoc basis
4. Cllrs to sign acceptance of office. CCllr Moyse signed the acceptance of office
5. Close of annual meeting

## AGENDA - Ordinary Meeting

Public Open Session: To receive comments and questions from members of the public (restricted to 15 mins)

1. Apologies: WDBCllr Mott ***Accepted***
2. Report from West Devon: (Councillors Mott/Southcott) Emailed round
3. Declaration of interests: None
4. Minutes: To agree and sign minutes 15th April (247) ***Agreed***
5. Councillor vacancy: A parishioner has shown interest and the clerk will send him the application form.
6. Planning: None
7. Finance:
   1. Bank reconciliation, (RFO Report): Clerk ***Approved***
   2. To note following payments;

PCC Donation for upkeep of church yard £1000.00

Village Hall for use as a meeting place £200

Insurance £164.55

Clerk’s wages For April/May totalling £ 559.96 ***Noted***

1. To review and approve Policies and risk assessments
   1. Financial Regulations ***postponed***
   2. Standing Orders
   3. Standing Order for Supply of Goods and Services May 2024
   4. Accessibility Statement
   5. GDPR – Privacy Statement
   6. Code of conduct ***to be printed and hand delivered to each councillor***
   7. Civility and Respect – Councillor Officer Protocol
   8. Grievance Policy
   9. Risk assessment ***All*** ***Agreed***
2. Roads and Ditches: update Top dressing through the village is due to take place from 17th June
3. Flower show: (Cllr Morris) Judges are needed for the following categories: food, produce, crafts and photography
4. Hi speed broadband: (Cllr Watkinson) None
5. Footpaths P3: (– update ) None
6. Correspondence: None

Date of next meeting: 18th June 2025 at 7:30 in the Village Hall